

Advertisement - Supervisor, Head Start

The Supervisor, Head Start, is responsible for administration of the four components of the Head Start program: education, health, social services, and parent involvement in compliance with the Head Start Performance Standards, other applicable federal regulations, and county policies.

Duties:

- Develops and implements the Head Start Program in compliance with federal laws and regulations, state statutes, and state and local board of education regulations.
- Works closely with the Grantee Head Start Director (Hillsborough County Board of County Commissioners) on all matters related to the Head Start Program.
- Supervises planning and development of the grant proposal.
- Assists in preparation of program budget and monitors expenditures.
- Serves as liaison between schools, Division of Climate and Culture, school board, and Florida Department of Education in matters relating to Head Start.
- Works closely with schools, other Early Childhood programs, community agencies, government agencies, and other organizations to coordinate services to Head Start families.

Qualifications:

Education: A master's degree. Degree or formal training in Early Childhood, Elementary Education, School Social Work, Educational Leadership, Administration and Supervision, or School Principal preferred.

Experience: Three (3) years of increasingly responsible experience in teaching, or social work required. Experience in public school administration, or other large diverse organizations preferred.

Certificates/Licenses/Registrations: Florida Professional Educator Certificate in Educational Leadership, School Principal, or Administration/Supervision required.

For information regarding this position, please contact Sharlyn Aponte at 813-740-3870 ext 350. Please do not email or fax resumes. **All applications must be made via AppliTrack.**

[Steps to Apply to HCPS - Hillsborough County Public Schools \(sdhc.k12.fl.us\)](http://sdhc.k12.fl.us)